

Minor Building Works - HSE Acute - eSuitability Assessment Questionnaire

Envelope 1

Online Qualification Questions

Notes for Tenderer

0 questions to answer

- 1 Tenderer must ensure:
- a) that all information, documentation and declarations submitted with, and at any stage of, their application are correct and;
 - b) that they are in a position to provide the requisite evidence of compliance with the declarations submitted herein within seven calendar days when requested by the Central Purchasing Body and/or Contracting Authority at any stage during the Framework Agreement.

- 2 Without prejudice to such other legal remedies available to the Central Purchasing Body/ Contracting Authority where a Tenderer:
- 1) is found to have furnished false, misleading or incorrect information, documentation or declarations with, and at any stage of, their application or;
 - 2) is, for whatever reason, unable or unwilling to provide the requisite evidence of compliance with the declarations submitted herein when requested by the Central Purchasing Body/ Contracting Authority;
- the Central Purchasing Body/ Contracting Authority may impose such sanctions on the Tenderer as it deems appropriate up to and including immediate exclusion of the tenderer from the Framework Agreement.

Tenderer must answer ALL questions in this form, must type the relevant information in ALL text boxes provided and must upload ALL required documents.

- 3 For the purposes of this tender the Contractor is the entity who will carry overall responsibility for the performance of the works and/or services under a Contract, irrespective of whether tasks are performed by a subcontractor and/or consortium member. Where a group of undertakings submit a tender in response to this tender call the Central Purchasing Body and/or Contracting Authority will deal with all matters relating to this tender through the Tenderer

General Data Protection Regulation (GDPR)

1 questions to answer

- 4 We confirm that all Data Subjects whose Personal Data is provided in our Tender response have consented to the processing of such Personal Data by us, the Central Purchasing Body and/or Contracting Authority, the Evaluation Team and Local Government Operational Procurement Centre (operating under the auspices of Kerry County Council and the supplier of the SupplyGov.ie website), for the purposes of our participation in this

Competition or that we otherwise have a legal basis for providing such Personal Data to the Central Purchasing Body and/or Contracting Authority for the purposes of our participation in this Competition and that we will provide evidence of such consent and/or legal basis to the Central Purchasing Body and/or Contracting Authority upon request.

☐ Yes

Tenderer Details

6 questions to answer

5

Select the relevant option below to indicate your trading status.

- ☐ i) a Sole Trader
- ☐ ii) a Private Company Limited by Shares (LTD Company)
- ☐ iii) a Designated Activity Company (DAC)
- ☐ iv) a Company Limited by Guarantee (CLG)
- ☐ v) an Unlimited Company
- ☐ vi) a Public Limited Company (PLC)
- ☐ vii) other

6

If you ticked one of the options between ii) to vii) in the question above, enter your company registration number as recorded on www.cro.ie in the box below.

If not applicable, enter 'N/A' in the box below.

7

Enter the registered name of the Tenderer in the box below.

This name must be exactly as per your Companies Registration Office details

or

This name must be exactly as per your VAT Registration details for sole traders

8


Enter the registered entity address in the box below.

This address must be exactly as per your Companies Registration Office details


or

This address must be exactly as per your VAT Registration details for sole traders



- 9 Is the application being made on behalf of a Subsidiary of a Parent Company? 
- If you answer "Yes" to this Question, please complete and upload the 'Parent Company Guarantee' by clicking on the folder icon to the right. The 'Parent Company Guarantee' is available for download via the 'Access Documents' tab within this RFT on www.etenders.gov.ie.

- ☐ Yes
- ☐ No

- 10 Is the application being made on behalf of a Consortium or Joint Venture? 
- If you answer "Yes" to this Question, you must complete:
- a) the 'Personal Situation Declaration Form', and
 - b) the 'Parent Company Guarantee'
- Upload the completed forms by clicking on the folder icon to the right.

Both forms are available for download via the 'Access Documents' tab within this RFT on www.etenders.gov.ie.

- ☐ Yes
- ☐ No

Region/Regions You Wish To Tender For

1 questions to answer

- 11 Select the region/regions you wish to tender for. You must select at least one region.

- ☐ (HSE Estate Office - Swords) - Dublin North, Dublin North Central
- ☐ (HSE Estate Office - Cherry Orchard) - Kildare, Wicklow, Dublin South Central, Dublin South
- ☐ (HSE Estate Office - Cork) - Cork, Kerry
- ☐ (HSE Estate Office – Tullamore) - Laois, Offaly, Longford, Westmeath
- ☐ (HSE Estate Office – Galway) - Galway, Roscommon, Mayo
- ☐ (HSE Estate Office - Sligo - Donegal, Sligo, Leitrim
- ☐ (HSE Estate Office - Kells) - Louth, Meath Cavan, Monaghan
- ☐ (HSE Estate Office - Limerick) - Clare, Limerick, North Tipperary
- ☐ (HSE Estate Office - Kilkenny) - South Tipperary, Carlow, Kilkenny,

Supplementary Request for Tenders 1 questions to answer

- 12 www.supplygov.ie is a procurement website that facilitates Public Sector Bodies in procuring goods, services and works from Suppliers and Contractors under the category councils for Plant Hire and Minor Building Works & Civils.

All Supplementary Request for Tenders in relation to this Framework Agreement will be conducted through www.Supplygov.ie only.

- 13 If you are registered on www.supplygov.ie, enter your Supplygov Supplier ID in the box below.
(Your www.supplygov.ie SupplierID is a numerical entry found on the top left of the www.supplygov.ie Supplier homepage.)

If you are not registered on www.supplygov.ie, please now register as a new supplier. Registration as a new supplier on www.supplygov.ie may take a number of days.

If you have not obtained a Supplygov Supplier ID prior to the Response Deadline, enter "Not Currently Registered" in the box below. Supplier registration on www.supplygov.ie is not mandatory at this stage and is not part of the suitability assessment for this tender.

Notes on Exclusion Grounds 0 questions to answer

- 14 For the avoidance of doubt, the Contracting Authority reserves the right to request any tenderer to provide all supporting documentation necessary to demonstrate the inapplicability of any ground for exclusion detailed hereunder. Such a request may be made at any point during the competitive process. In particular, before reaching an award decision, the Contracting Authority may require a successful tenderer to provide all supporting documentation necessary to demonstrate the inapplicability of any ground for exclusion detailed hereunder. In the event that the supporting documentation demonstrates that a ground for exclusion does, in fact, apply, the tenderer may be eliminated from further consideration.

- 15 All Exclusion Grounds questions must be answered in this application even if the Tenderer has a European Single Procurement Document (ESPD).

Exclusion Grounds

14 questions to answer

- 16 Has the Tenderer been the subject of a conviction by final judgment of participation in a prescribed criminal organisation, as defined in Article 2 of Council Framework Decision 2008/841/JHA of 24th October, 2008, within the last five years?
- ☐ Yes
- ☐ No
-
- 17 Has the Tenderer been the subject of conviction by final judgment of corruption, as defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union and Article 2(1) of Council Framework Decision 2003/568/JHA as well as corruption as defined in the national law of Ireland or in the Member State the Tenderer is established in (if not Ireland) within the last five years?
- ☐ Yes
- ☐ No
-
- 18 Has the Tenderer been the subject of conviction by final judgment of fraud within the meaning of Article 1 of the Convention on the Protection of the European Communities Financial Interests within the last five years?
- ☐ Yes
- ☐ No
-
- 19 Has the Tenderer been the subject of conviction by final judgment of terrorist offences or offences linked to terrorist activities, as defined in Articles 1 and 3 of Council Framework Decision 2002/475/JHA respectively, or of inciting or aiding or abetting or attempting to commit an offence, as referred to in Article 4 of that Framework Decision, within the last five years?
- ☐ Yes
- ☐ No
-
- 20 Has the Tenderer been the subject of conviction by final judgment of money laundering or terrorist financing, as defined in Article 1 of Directive 2005/60/EC of the European Parliament and of the Council, within the last five years?
- ☐ Yes
- ☐ No
-
- 21 Has the Tenderer been the subject of conviction by final judgment of child labour or other forms of trafficking in human beings, as defined in Article 2

of Directive 2011/36/EU of the European Parliament and of the Council, within the last five years?

- ☐ Yes
- ☐ No

22

Has the Tenderer breached their obligations relating to the payment of taxes or social security contributions in Ireland or the law of the country within which the Tenderer is established and this breach has been established by a judicial or administrative decision having final and binding effect in Ireland or in accordance with the law of the country within which the Tenderer is established within the last five years?

- ☐ Yes
- ☐ No

23

Is the Tenderer bankrupt, the subject of bankruptcy proceedings, insolvency or winding-up proceedings, administration or liquidation proceedings, is in an arrangement with creditors, has had their business activities suspended or is in any analogous situation either in Ireland or the place of establishment of the Tenderer within the last three years?

- ☐ Yes
- ☐ No

24

Has the Tenderer failed to comply with applicable obligations in the fields of environmental, social or labour law, established by Union law, national law, collective agreements or by the international environmental, social and labour law provisions listed in Annex X of Directive 2014/24/EU within the last three years?

- ☐ Yes
- ☐ No

25

Has the Tenderer entered into agreements with other economic operators aimed at distorting competition within the last three years?

- ☐ Yes
- ☐ No

26

Has the Tenderer shown significant or persistent deficiencies in the performance of a substantive requirement under a prior public contract, a prior contract with a contracting entity or a prior concession contract which led to early termination of that prior contract, damages or other comparable sanctions within the last three years?

- ☐ Yes

☐ No

27 Has the Tenderer been guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria, has withheld such information or is not able to submit the supporting documents required as set out in the Tender Documents for this procurement procedure, within the last three years?

☐ Yes

☐ No

28 Has the Tenderer undertaken to unduly influence the decision-making process of a contracting authority, to obtain confidential information that may confer upon it undue advantages in the procurement procedure or to negligently provide misleading information that may have a material influence on decisions concerning exclusion, selection or award within the last three years?

☐ Yes

☐ No

29 If you have answered "Yes" in respect of any of the exclusion grounds detailed above, the Tenderer may provide evidence to the effect that it has undertaken sufficient measures to demonstrate its reliability, despite the existence of the ground for exclusion. Where, in the opinion of the Central Purchasing Body/ Contracting Authority such evidence is sufficient, the Tenderer shall not be excluded from the competition. Appropriate evidence is detailed in the relevant clauses of Regulation 57 of the European Union (Award of Public Authority Contracts) Regulations 2016.

Where applicable, input the evidence in the text box below. If not applicable, enter 'N/A' in the box below.

800

Exclusion Grounds - Subcontractors/Specialists

1 questions to answer

30 I declare, as a Tenderer interested in being assessed for suitability, that any Subcontractor/Specialist proposed for completion of the works at Supplementary Request for Tender Stage will provide confirmation of

compliance with Regulation 57 of the European Union (Award of Public Authority Contracts) Regulations 2016 (SI 284 of 2016).

☐ Yes

European Single Procurement Document (ESPD)

1 questions to answer

31

Do you have an European Single Procurement Document (ESPD) in accordance with Article 59 of the European Union (Award of Public Authority Contracts) Regulations 2016?



If you select "Yes" below, upload this document by clicking on the folder icon to the right.

☐ Yes

☐ No

Conflict of Interest

1 questions to answer

32

I declare, as a Tenderer interested in being assessed for suitability, (including any parent, subsidiary or associated company of the Tenderer or any director, partner or person in an equivalent position in that particular entity):

a) the Tenderer is not engaged in any service or operation which relates or may relate in any direct way to the outcome of this tender; and

b) there is no registerable interest involving the Tenderer or any sub-contractors or any members of the Contracting Authority or their relatives.

☐ Yes

☐ No

C1 - Contractor or Project Supervisor For The Construction Stage (PSCS) Appointments

11 questions to answer

33



I declare, as a Tenderer interested in being assessed for suitability, that we will accept the role of Contractor and PSCS.

☒ Yes✓

☐ No

34



I declare, as a Tenderer interested in being assessed for suitability, that each member of staff is aware of his/her responsibilities under the Safety, Health and Welfare at Work Act, 2005, and the Safety Health & Welfare at Work (Construction) Regulations 2013.

☒ Yes✓

☐ No

35



I declare, as a Tenderer interested in being assessed for suitability, I am familiar with our general duties as Contractors as outlined in Part 3 Regulations 24-29 of the Safety Health & Welfare at Work (Construction) Regulations 2013; also with the specific duties enumerated in Parts 4-14, Regulations 30-105 of those Regulations and Schedules 1-6 of those Regulations. I am aware of and will take into account the General Principles of Prevention required under section 19 of the Safety, Health and Welfare at Work Act 2005, when carrying out design construction work associated with the project and undertake to liaise with, communicate and co-operate with the PSDP and the PSCS in their roles.

☒ Yes✓

☐ No

36



I declare, as a Tenderer interested in being assessed for suitability, where the appointment includes the role of PSCS, I am familiar with my duties as outlined in Part 2 Regulations 16-23 of the Safety Health & Welfare at Work (Construction) Regulations 2013. I am aware of and will take into account and communicate to all contractors (including specialists) the General Principles of Prevention required under section 19 of the Safety, Health and Welfare at Work Act 2005, when coordinating and organising the technical aspects of the project or the programme and undertake to liaise with, communicate and facilitate co-operation amongst the other duty holders under those Regulations, specifically Regulations 16 and 17 of the Safety Health & Welfare at Work (Construction) Regulations 2013.

☒ Yes✓

☐ No

37



I declare, as a Tenderer interested in being assessed for suitability, that I am aware of our obligations under Section 17 (3) of the Safety Health & Welfare at Work Act 2005 to ensure so far as is reasonably practicable that the project 'is constructed to be safe and without risk to health and that it complies in all respects, as appropriate, with the relevant statutory provisions'

☒ Yes✓

☐ No

38



I declare, as a Tenderer interested in being assessed for suitability, that I am aware, as PSCS, of my obligations under Section 17 (3) of the Safety Health & Welfare at Work Act 2005 to ensure, so far as is reasonably practicable, that the project 'is constructed to be safe and without risk to health and that it complies in all respects, as appropriate, with the relevant

statutory provisions'.

☒ Yes✓

☐ No

39



I declare, as a Tenderer interested in being assessed for suitability, that all staff have received, read and will apply the Safety, Health and Welfare at Work (General Application) Regulations 2007; the Guide to the Safety, Health and Welfare at Work (General Application) Regulations 2007, and the HSA Frequently Asked Questions On Risk Assessments which are available on the HSA website.

Where the role required is Contractor, risk assessments will be carried out and maintained on the job file.

Where the appointment includes the role of PSCS, risk assessments will be sought and collected from contractors for the purpose of developing the Preliminary Safety & Health Plan.

☒ Yes✓

☐ No

40



I declare, as a Tenderer interested in being assessed for suitability, that it is my opinion that this declaration is deemed to satisfy our obligations in relation to the following areas given the scope and nature of the proposed works:-

- a) Health and Safety Policy and Organization;
- b) Arrangements;
- c) Competent Advice;
- d) Training and Information;
- e) Individual Qualifications and Experience;
- f) Monitoring, Audit and Review;
- g) Workforce Involvement;
- h) Accident/Incident Reporting Review;
- i) Sub-Consulting Procedures;
- j) Hazard Management and Risk Assessment;
- k) Health and Welfare.

☒ Yes✓

☐ No

41

Have there been any enforcement actions, legal proceedings accidents, fatalities or incidents associated with the discharge of your duties as Contractor and PSCS (whether the relevant discipline is the subject of this declaration or not) over the last three years?

☐ Yes

☐ No

42

If you answered "Yes" to the above question, please provide details in the box below.

If you answered "No" to the above question, please type "There have been none" in the box below.

800

43



I declare, as a Tenderer interested in being assessed for suitability, that I confirm that in my opinion our organisation is competent and adequately resourced to fulfil its obligations under the Safety, Health and Welfare at Work Act, 2005, and that our organisation has adequate resources to fulfil the role of Contractor and PSCS as stated above.

☒ Yes✓

☐ No

C3 - Health And Safety Compliance Declaration

5 questions to answer

44



I declare, as a Tenderer interested in being assessed for suitability, that I have a Safety Statement prepared in accordance with Section 20 of the Safety, Health and Welfare Act, 2005 (No. 10 of 2005).

☒ Yes✓

☐ No

45



I declare, as a Tenderer interested in being assessed for suitability, that all of the requirements listed below are addressed in my Safety Statement.

The Requirements are:-

- a) a copy of our current General Health and Safety Policy;
- b) an outline of our Management Organisational Structure with regard to allocation of duties, delegation of responsibilities, etc., in relation to Health and Safety;
- c) copies of standard forms used for Method Statements and Risk Assessments as part of our duties under the Safety, Health and Welfare at Work Act, 2005;
- d) details of arrangements for continuing training of personnel in Health and Safety, including personnel who would be employed on the project.

☒ Yes✓

☐ No

46



I declare, as a Tenderer interested in being assessed for suitability, that all of the requirements listed below are addressed in my Safety Statement.

The Requirements are:

- a) details of the company's procedures for disseminating up-to-date developments on health and safety issues;
- b) details of the company's arrangements for the co-ordination of information between the different contractors, suppliers and designers involved in a project; c) details of the methodology for the dissemination of health and safety information for the construction stage on this or equivalent projects.

☒ Yes✓

☐ No

47



I declare, as a Tenderer interested in being assessed for suitability, that all of the minimum standards listed below are addressed in the Safety Statement.

The Minimum Standards are:

- a) a general Health and Safety policy document appropriate to a Health and Safety led Construction Management role;
- b) the relevant Management Organisational Structure document indicating the duty holders responsible for Health and Safety;
- c) standard method statements (relevant to projects of a similar size, nature and complexity) covering all stages of the construction project life cycle from initiation to project completion.

☒ Yes✓

☐ No

48



I declare, as a Tenderer interested in being assessed for suitability, that all of the minimum standards listed below are addressed in the Safety Statement.

The Minimum Standards are:-

- a) evidence of training arrangements in place appropriate to the size and complexity of the work. (This must include specific Health and Safety training);
- b) evidence that there is an adequate organisational structure in place within the company to facilitate the dissemination of up-to-date developments on health and safety issues;
- c) evidence that there are adequate arrangements in place for the co-ordination of information between Contractor and PSCS with an adequate mechanism in place that tracks and records delivery and receipt of

information distributed.

☐ Yes✓

☐ No

**C4 - Health And Safety Compliance Declaration – Project Supervisor
For The Construction Stage (PSCS)**

4 questions to answer

49



I declare, as a Tenderer interested in being assessed for suitability, that all of the requirements listed below are addressed in my Safety Statement.

The following evidence is to be provided at the appropriate time:-

- a) a copy of our current General Health and Safety Policy;
- b) an outline of our Management Organisational structure with regard to allocation of duties, delegation of responsibilities, etc., in relation to Health and Safety;
- c) copies of standard forms used for Method Statements and Risk Assessments as part of our duties under the Safety, Health and Welfare at Work Act, 2005;
- d) details of arrangements for continuing Health and Safety training of PSCS personnel, including personnel who would be employed on the project.

☐ Yes✓

☐ No

50



I declare, as a Tenderer interested in being assessed for suitability, that all of the requirements listed below are addressed in my Safety Statement.

The following evidence is to be provided at the appropriate time:-

- a) details of the company's procedures for disseminating up-to-date developments on health and safety issues;
- b) details of the company's arrangements for the co-ordination of information between the different contractors, suppliers and designers involved in a project;
- c) details of the methodology for the dissemination of health and safety information for the design and construction stage on this or equivalent projects.

☐ Yes✓

☐ No

51



I declare, as a Tenderer interested in being assessed for suitability, that all of the minimum standards listed below are addressed in my Safety Statement.

The minimum standards are:-

- a) a general Health and Safety Policy document appropriate to a Health and Safety led Construction Management function;
- b) the relevant Management Organisational Structure document indicating the duty holders responsible for Health and Safety;
- c) standard Method Statements (relevant to projects of a similar size, nature and complexity) covering all stages of the life cycle from early design stage to project completion;
- d) evidence of training arrangements in place appropriate to the size and complexity of the work. (This must include specific Health and Safety training).

- ☒ Yes✓
- ☐ No

52



I declare, as a Tenderer interested in being assessed for suitability, that all of the minimum standards listed below are addressed in my Safety Statement.

The minimum standards are:-

- a) evidence that there is an adequate organisational structure in place within the company to facilitate the dissemination of up-to-date developments on health and safety issues.
- b) evidence that there are adequate arrangements in place for the co-ordination of information between Contractors with adequate mechanism in place that tracks and records delivery and receipt of information distributed.
- c) evidence of adequate structured procedures relevant to the size and complexity of the project to ensure that PSCS role in coordinating Construction Safety Management is clearly demonstrated.

- ☒ Yes✓
- ☐ No

E - List Technicians or Technical Bodies involved especially those responsible for Quality Control

1 questions to answer

53



I declare, as a Tenderer interested in being assessed for suitability, that I meet the minimum standards set out in the tender documents in regard to Technicians or Technical Bodies responsible for Quality Control and those upon whom I can call on to carry out work. The minimum standards are those in Article 42 of Directive 2014/24/EU and Regulation 42 of SI No 284 of 2016.

- ☒ Yes✓
- ☐ No

F - Statement of the Technical Equipment Available

54



I declare, as a Tenderer interested in being assessed for suitability, that I meet the minimum standards set out in the tender documents in regard to Technical Equipment available to carry out the project , including evidence of technical equipment available to Contractor personnel.

Furthermore, I will provide the required evidence within seven calendar days to support this declaration when requested to do so

The Minimum Standard is evidence of adequate knowledge resources to carry out the work in compliance with Safety, Health and Welfare at Work Act 2005.

☒ Yes✓

☐ No

Financial And Economic Standing

4 questions to answer

55

Insurance

56

The Tenderer must provide, prior to the award of any contract and in a manner and form satisfactory to the relevant Contracting Authority, evidence of the minimum levels of insurance indicated below.

The relevant Contracting Authority may seek at a minimum the following documentation:-

a) a complete Employers and Public/Products/Pollution Liability insurance schedule and all policy endorsements to include the notation under the Public/Products/Pollution Liability insurance that the relevant Contracting Authority is an additional insured and that those insurances contain a Non-Vitiation clause.

b) a complete Contract Works All Risks Policy schedule covering material damage to the Works and all policy endorsements to include the notation that the relevant Contracting Authority is joint insured and that the policy contains a Non-Vitiation clause.

57



I declare, as a Tenderer interested in being assessed for suitability, that prior to the award of any contract I will (where necessary) provide evidence of the following minimum levels of insurance cover indicated below:-

a) Employer's Liability Insurance = €13,000,000

b) Public/Products Liability Insurance = €6,500,000

☒ Yes✓

☐ No

58

I declare, as a Tenderer interested in being assessed for suitability, that I am aware of the indemnity obligations as set out in the contract forms



which include, but are not limited to, the following insurance obligations:-

- a) the Contractor to have its All Risks insurance on the Works (both temporary and permanent) in the joint names of the Contractor and the relevant Contracting Authority - this policy shall include cover for the Defects Liability period;
- b) the Contractor to have its Public/Products/Pollution Liability insurance and that the relevant Contracting Authority is included as an additional insured (in respect of the activities of the Contractor);
- c) the Contractor to have Employers Liability insurance (with the standard indemnity to Principals clause required);
- d) the Contractor to have its All Risks and Public/Products/Pollution Liability insurances to contain a Non Vitiating clause.

☒ Yes ✓

☐ No

59



I declare, as a Tenderer interested in being assessed for suitability, that where required, the Contractors Professional Indemnity Insurance policy shall, where appropriate, cover and indemnify the Contractor for all liabilities arising from the performance or non-performance by the Contractor of its duties under the Building Control Amendment Regulations (BCAR), 2014, and for all liabilities arising from the performance or non-performance by the Contractor of its duties as Project Supervisor for the Construction Stage (PSCS).

☒ Yes ✓

☐ No

60

Turnover

61

Tenderer must upload the completed 'Financial Confirmatory Note Template', by clicking on the folder icon to the right. The 'Financial Confirmatory Note Template' is available for download via the 'Access Documents' tab within this RFT on www.etenders.gov.ie.



I confirm I have uploaded the completed 'Financial Confirmatory Note Template'.

☐ Yes

Management/ Personnel Competency 4 questions to answer

62

Health and Safety Competence

63

I declare, as a Tenderer interested in being assessed for suitability, that at



least one (1) Site Manager/ Site Agent or equivalent within my organisation has adequate knowledge, experience and relevant training* in the management of health and safety on projects of a similar scale, nature and complexity to those described in the Framework Agreement i.e live acute hospital environments or equivalent and has successfully completed relevant training* in Health and Safety, for example, - Managing Safely in Construction (CIF/IOSH), or equivalent or Evidence of current third party certification e.g. Safe-T-Cert, or OHSAS 18001, or approved equivalent

Note

*Safe Pass courses, Site Induction courses and Health and Safety training such as Manual Handling are not acceptable as CPD in the context of relevant training in Health and Safety.

☒ Yes✓

☐ No

64

Health and Safety Competence of Project Supervisor for the Construction Stage (PSCS)

65



I declare, as a Tenderer interested in being assessed for suitability, that my organisation has the competency to discharge Project Supervisor for the Construction Stage (PSCS) service. Contractors Personnel to be appointed as Project Supervisor for the Construction Stage (PSCS) shall have adequate knowledge, experience and relevant training* in the management of health and safety on projects of a similar scale, nature and complexity to those described in the Framework Agreement i.e live acute hospital environments or equivalent and has successfully completed specific training* in the Management of Health and Safety, for example; Managing Safely in Construction (CIF/IOSH), or equivalent. or evidence of current third party certification e.g. Safe-T-Cert, or OHSAS 18001, or approved equivalent

Note

*Safe Pass courses, Site Induction courses and Health and Safety training such as Manual Handling are not acceptable as CPD in the context of specific management health and safety training.

☒ Yes✓

☐ No

66

Professional and Technical Competence

67

Project Manager/ Contracts Manager/ or equivalent

68



I declare, as a Tenderer interested in being assessed for suitability, that at least one (1) project manager/ contracts manager, or equivalent, within my organisation holds a National Framework of Qualifications (NFQ) Level Seven (7) or higher in a construction related discipline, plus five (5) years experience in managing projects of a similar scale, nature and complexity to those described in the Framework Agreement i.e live acute hospital environments or equivalent.

Note on Equivalence -

Equivalent management competency/training offered by Tenderer must include as a minimum:

a) An NFQ Level Six (6) qualification in a construction related discipline, plus eight (8) years experience in managing projects of a similar scale, nature and complexity to those described in the Framework Agreement i.e live acute hospital environments or equivalent.

☒ Yes ✓

☐ No

69

Site Manager/ Site Agent/ or equivalent

70



I declare, as a Tenderer interested in being assessed for suitability, at least one (1) site manager/ site agent, or equivalent, within my organisation holds a NFQ Level Six (6) or higher in a construction related discipline, plus five (5) years experience in managing projects of a similar scale, nature and complexity to those described in the Framework Agreement i.e live acute hospital environments or equivalent.

Note on Equivalence -

Equivalent management competency/training offered by Tenderer must include as a minimum:

a) Eight (8) years experience in managing projects of a similar nature, size and complexity to those described in the Framework Agreement i.e live acute hospital environments or equivalent.

☒ Yes ✓

☐ No

B2/ B3 - Certificate Of Satisfactory Execution Of Works And Delivery Of Services

39 questions to answer

71

Tenderer interested in being assessed for suitability must submit details for three of their projects during the past five (5) years that are of a similar scale, nature and complexity to those described in the Framework Agreement.

Note -

Project 1 must pertain to works undertaken within a live acute hospital environment, or equivalent.

Project 2 must pertain to works undertaken within a live acute hospital environment, or equivalent.

Project 3 must pertain to works undertaken within either a live acute or non-acute hospital environment, or equivalent.

72

Project 1

73



I declare, as a Tenderer interested in being assessed for suitability, that this project was carried out in a live acute hospital environment or equivalent, during the past five (5) years .

☒ Yes✓

☐ No

74

Enter the name and address of the project in the box below.

800

75

Enter a description of the project in the box below.

800

76



I declare, as a Tenderer interested in being assessed for suitability, that while undertaking the role of PSCS in relation to this project that the applicable requirements detailed in the Safety Health and Welfare at Work Act, 2005, and the Safety Health and Welfare at Work (Construction) Regulations, 2013 (S.I. No. 291 of 2013) were complied with.

☒ Yes✓

☐ No

77

I declare, as a Tenderer interested in being assessed for suitability, that a



Construction Stage, Safety and Health Plan was developed for the project in accordance with the requirements of Regulation 16 of the Safety Health and Welfare at Work (Construction) Regulations, 2013 (S.I. No. 291 of 2013).

☐ Yes✓

☐ No

78

Contract Administration

79



Project Commencement

I declare, as a Tenderer interested in being assessed for suitability, that our organisation successfully managed the Project Commencement phase.

Our role included, but was not limited to, the discharge of statutory obligations (including Health & Safety obligations); the allocation of suitable & sufficient resources including appointment of subcontractors and programme preparation & submission.

☐ Yes✓

☐ No

80



Project Delivery

I declare, as a Tenderer interested in being assessed for suitability, that our organisation successfully managed the Project Delivery phase.

Our role included, but was not limited to, the management of safety; the management of quality; financial management; the management of Subcontractors and management of the programme.

☐ Yes✓

☐ No

81



Project Handover and Defects Period

I declare, as a Tenderer interested in being assessed for suitability, that Project Handover was achieved and Defects were closed out to the satisfaction of the Contracting Authority.

☐ Yes✓

☐ No

82

Value of project
(Contract value at award stage in Euros)

83

Date of substantial completion of the project
(Date must be in the format dd/mm/yyyy)

84

Name of Contracting Authority contact person for this project from whom a reference can be confirmed

85

Email Address of Contracting Authority contact person for this project from whom a reference can be confirmed

86

Telephone Number of Contracting Authority contact person for this project from whom a reference can be confirmed

87

Project 2

88



I declare, as a Tenderer interested in being assessed for suitability, that this project was carried out in a live acute hospital environment or equivalent, during the past five (5) years .

☒ Yes✓

☐ No

89

Enter the name and address of the project in the box below.

800

90

Enter a description of the project in the box below.

800



91



I declare, as a Tenderer interested in being assessed for suitability, that while undertaking the role of PSCS in relation to this project that the applicable requirements detailed in the Safety Health and Welfare at Work Act, 2005, and the Safety Health and Welfare at Work (Construction) Regulations, 2013 (S.I. No. 291 of 2013) were complied with.

☒ Yes✓

☐ No

92



I declare, as a Tenderer interested in being assessed for suitability, that a Construction Stage, Safety and Health Plan was developed for the project in accordance with the requirements of Regulation 16 of the Safety Health and Welfare at Work (Construction) Regulations, 2013 (S.I. No. 291 of 2013).

☒ Yes✓

☐ No

93

Contract Administration

94



Project Commencement

I declare, as a Tenderer interested in being assessed for suitability, that our organisation successfully managed the Project Commencement phase.

Our role included, but was not limited to, the discharge of statutory obligations (including Health & Safety obligations); the allocation of suitable & sufficient resources including appointment of subcontractors and programme preparation & submission.

☐ No

☒ Yes✓

95



Project Delivery

I declare, as a Tenderer interested in being assessed for suitability, that our organisation successfully managed the Project Delivery phase.

Our role included, but was not limited to, the management of safety; the management of quality; financial management; the management of

Subcontractors and management of the programme.

☐ Yes✓

☐ No

96

Project Handover and Defects Period



I declare, as a Tenderer interested in being assessed for suitability, that Project Handover was achieved and defects were closed out to the satisfaction of the Contracting Authority.

☐ Yes✓

☐ No

97

Value of project

(Contract value at award stage in Euros)

98

Date of substantial completion of the project

(Date must be in the format dd/mm/yyyy)

99

Name of Contracting Authority contact person for this project from whom a reference can be confirmed

100

Email Address of Contracting Authority contact person for this project from whom a reference can be confirmed

101

Telephone Number of Contracting Authority contact person for this project from whom a reference can be confirmed

102

Project 3

103



I declare, as a Tenderer interested in being assessed for suitability, that this project was carried out within either a live acute or non-acute hospital environment or equivalent, during the past five (5) years .

☐ Yes✓

☐ No

104

Enter the name and address of the project in the box below.



800

105

Enter a description of the project in the box below.



800

106



I declare, as a Tenderer interested in being assessed for suitability, that while undertaking the role of PSCS in relation to this project that the applicable requirements detailed in the Safety Health and Welfare at Work Act, 2005, and the Safety Health and Welfare at Work (Construction) Regulations, 2013 (S.I. No. 291 of 2013) were complied with.

☒ Yes✓

☐ No

107



I declare, as a Tenderer interested in being assessed for suitability, that a Construction Stage, Safety and Health Plan was developed for the project in accordance with the requirements of Regulation 16 of the Safety Health and Welfare at Work (Construction) Regulations, 2013 (S.I. No. 291 of 2013).

☐ Yes✓

☐ No

108

Contract Administration

109

Project Commencement



I declare, as a Tenderer interested in being assessed for suitability, that our organisation successfully managed the Project Commencement phase.

Our role included, but was not limited to, the discharge of statutory obligations (including Health & Safety obligations); the allocation of suitable & sufficient resources including appointment of subcontractors and programme preparation & submission.

☐ Yes✓

☐ No

110

Project Delivery



I declare, as a Tenderer interested in being assessed for suitability, that our organisation successfully managed the Project Delivery phase.

Our role included, but was not limited to, the management of safety; the management of quality; financial management; the management of Subcontractors and management of the programme.

☐ Yes✓

☐ No

111

Project Handover and Defects Period



I declare, as a Tenderer interested in being assessed for suitability, that Project Handover was achieved and defects were closed out to the satisfaction of the Contracting Authority.

☐ Yes✓

☐ No

112

Value of project
(Contract value at award stage in Euros)

113

Date of substantial completion of the project
(Date must be in the format dd/mm/yyyy)

114 Name of Contracting Authority contact person for this project from whom a reference can be confirmed

115 Email Address of Contracting Authority contact person for this project from whom a reference can be confirmed

116 Telephone Number of Contracting Authority contact person for this project from whom a reference can be confirmed

Declaration

1 questions to answer

117 I declare that to the best of my knowledge the answers submitted to these questions are correct. I understand that the information will be used in the selection process to assess my organisation's suitability.

I understand that the Central Purchasing Body/ Contracting Authority may render my submission non-compliant or unsuccessful and, as such, I may not be invited to join the Framework Agreement if there is a failure to answer all relevant questions fully and / or failure to submit any necessary supporting documents and / or if false, misleading or incorrect information is provided.

☐ Yes

Minor Building Works - HSE Acute - eSuitability Assessment Questionnaire

Envelope 2

Online Qualification Questions

Pricing Document

3 questions to answer

- 1

The Tenderer must submit their 'total quote' for completion of the notional works described in the Pricing Document electronically within envelope 2. The Tenderer must submit their 'ceiling rates', maximum all-inclusive hourly labour rates, for the Contractors Personnel specified in section (100) of the Pricing Document electronically within envelope 2.

Failure by a Tenderer to comply with these requirements will deem their tender non-compliant and provides rights for the Central Purchasing Body and/or Contracting Authority to disqualify the Tenderer concerned from the tender process. No further consideration shall be given by the Central Purchasing Body and/or Contracting Authority to a Tender deemed non-compliant.
- 2

The Tenderer must provide price entries in euro only, to two decimal places. The Tenderer must not use negative rates or zero rates, all items within envelope 2 must be priced and entered electronically. The Tenderer must not use blank spaces, use the term 'nil', 'included' or dashes or the like, all items within envelope 2 must be priced and entered electronically.

Failure by a Tenderer to comply with these requirements will deem their tender non-compliant and provides rights for the Central Purchasing Body and/or Contracting Authority to disqualify the Tenderer concerned from the tender process. No further consideration shall be given by the Central Purchasing Body and/or Contracting Authority to a Tender deemed non-compliant.
- 3

The Tenderer must take into consideration that Envelope 2 is regarded as the electronic Form of Tender for this competition and the Tenderers electronic price entries to be submitted within envelope 2 takes precedence over a submitted Pricing Document. Only correct price entries by a Tenderer within envelope 2 including the 'total quote' and 'ceilings rates' will be acceptable and considered further in the competition.

Failure by a Tenderer to enter correctly the 'total quote' and 'ceilings rates' electronically within envelope 2 or failure to comply with any of the above requirements will deem their tender non-compliant and provides rights for the Central Purchasing Body and/or Contracting Authority to disqualify the Tenderer concerned from the tender process. No further consideration shall be given by the Central Purchasing Body and/or Contracting Authority to a Tender deemed non-compliant.
- 4

I hereby confirm on behalf of the Tenderer that I have read the Instructions

Document which contains instructions on how to submit the Pricing Document and 'total quote'.

☐ Yes

5

The Tenderer must upload the completed 'Pricing Document', by clicking on the folder icon to the right.



The 'Pricing Document' is available for download via the 'Access documents' tab within this RFT on www.etenders.gov.ie. Microsoft Excel, PDF, Buildsoft, etc. versions of the Pricing Document may be uploaded.

☐ I confirm I have completed and uploaded the Pricing Document.

6

I hereby consent on behalf of the Tenderer to the disclosure of the tender submission which includes pricing information to the Central Purchasing Body and/or Contracting Authority.

☐ Yes